

One Good Community Bushfire Grants Program – Health and Community Organisations.

Grant Application Guide

The purpose of the One Good Community Wellbeing Grants Program Application Guide is to provide guidance and advice on the Gippsland PHN's One Good Community Bushfire Grants Program – Health and Community Organisations and outline the application process.

Background

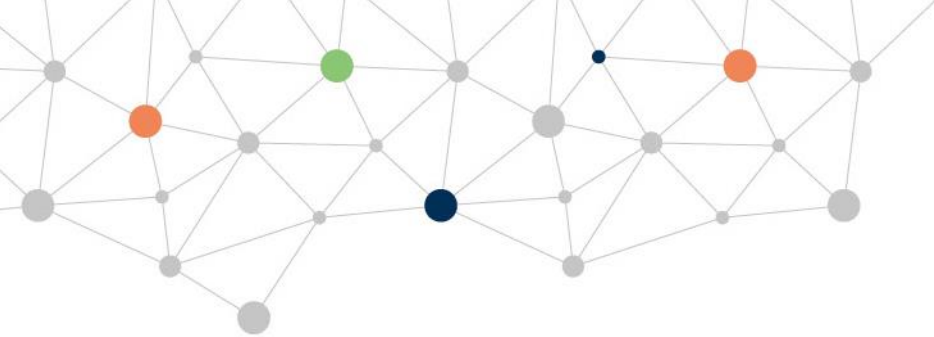
The Australian Government funded Gippsland PHN to deliver initiatives which address the psychological and social impacts of bushfire and disaster affected communities in Gippsland. Gippsland PHN's One Good Community Wellbeing Grants Program aims to address the needs of drought and bushfire and disaster affected communities with a focus on healing, recovery and resilience, particularly among community groups at risk of poor mental health and social wellbeing outcomes.

One Good Community Wellbeing Grants Program

Gippsland PHN encourages submission of proposals from health and community organisations located, or working with communities, in East Gippsland for non-clinical initiatives that enhance the mental and social wellbeing of people affected by the 2019/20 bushfires, particularly among vulnerable/priority population groups.

One Good Community Wellbeing Grant Program Principles and purpose

Gippsland PHN's One Good Community Wellbeing Grant program aims to support community-driven activities that seek to build community resilience and support people to deal with the trauma of



bushfire or the long-term impacts of bushfire and disaster.

Activity needs to meet the needs of local communities; are led by local communities; build community resilience; foster community connectedness; promote healing and recovery; and deliver mental health and wellbeing benefits.

The Gippsland PHN One Good Community Wellbeing Grants Program seeks to empower individuals, health and community organisations that are invested in their communities. The program is guided by the following principles:

A strength-based approach:

Fostering the strengths within communities by mobilising the skills, passion and experiences of individuals, health and community organisations.

Build capacity for social and civil participation:

Connecting communities by providing support during hardship and helping to increase their resilience.

Community driven:

The community will take an active role in enhancing social cohesion and connectedness.

Building Partnerships:

Forming effective partnerships with key stakeholders providing diverse contributions, resources and ideas to work together in an innovative way.

Planning for sustainability:

A focus on long-term sustainable improvements – helping communities manage through hardship now and in the future.

Applications are sought for activity that can be delivered, and completed, by 31 May 2021.

Examples of activities that could be considered for delivery by May 2021

Examples of activity

- Activities that foster community wellbeing and resilience, reduce stigma, raise awareness of mental health supports and encourage access to existing mental and social wellbeing support services
- Activities that support community connection, social and emotional wellbeing
- Activities that showcase positive local recovery journeys
- Activities that can create long lasting benefit to communities

COVID-19 and One Good Community Wellbeing Grants

Applications need to demonstrate that activity can be delivered in accordance with current COVID-19 Government restrictions, guidelines and COVID-safe practices.

Eligibility Criteria

Pre-requisites:

- The applicant has an Australian Business Number (ABN)
- The organisation is based in East Gippsland, or is able to demonstrate evidence of a history working with East Gippsland communities, and has a focus on providing services to people in bushfire affected communities in East Gippsland
- The applicant declares any perceived or actual conflict of interest
- The applicant meets the criteria as outlined in the next section

Applicants are required to demonstrate the following:

- An understanding of the needs of bushfire and/or disaster affected communities.
- The proposed activity is evidence-based or evidence-informed and responds to the specific needs of bushfire or disaster affected communities.
- The proposal will benefit social and/or mental wellbeing of the community and meet one or more of the following objectives:
 - promote resilience
 - reduce stigma associated with mental illness and suicide
 - strengthen community connections,
 - Support community healing and recovery
- The proposal demonstrates that the activity is community driven and supported by those who will benefit
- The proposed activity will lead to sustainable community wellbeing outcomes
- Collaboration with key community groups and stakeholder involvement and endorsement

Proposals to deliver activities in schools

Proposals to deliver activities in schools must be made in partnership with the school(s) and the application must be submitted by the school.

Out of scope activities include:

- Clinical services (eg. psychology or counselling services)
- Mental health/suicide prevention type training for services and community members (eg. Mental Health First Aid)
- Capital building (eg. vehicle procurement, building construction, or the development of community infrastructure, such as fences or sheds)
- Funding for individual wellbeing activities, for example subsidising gym memberships, fun run participation, aromatherapy or massage
- Activity unable to be delivered by 31 May 2021
- Proposals which duplicate pre-existing activities already funded by other sources or grants approved earlier by Gippsland PHN (to ensure equitable distribution of grants across East Gippsland)

Activities/services that duplicate existing or planned services/initiatives *Applicants are advised to liaise with services and community groups in this regard.*

Funding and application guidance

One-off grants of \$10,000 are available.

Applicants must provide the below:

- A 300-word (approximate) summary of the proposal for activity to be delivered by 31 May 2021, outlining how evaluation criteria are met (please see table below)
- An itemized budget of costings, which amount to \$10,000 (excl. GST)
- Copies of insurance appropriate to the amount applied for
- Copies of Working With Children Check (for applications that involve activity with children)
- All applications that propose activity within schools must provide a letter

Applications open 4 January 2021 and close 31 January 2021.

Evaluation Criteria

Evaluation criteria are scored using the following scoring guide:

Scoring Guide	Score
Exceeds all requirements	5
Meets all requirements and exceeds some	4
Satisfies all requirements	3
Meets some requirements only	1 - 2
Does not meet requirements	0

The evaluation criteria and weightings are as follows:

Evaluation Criterion	Raw Max Score /5	Weight	Weighted Score
1. Demonstrated history of work with and understanding of the needs of bush-fire affected communities in East Gippsland.	/5	20%	
2. Proposed activity is evidence-informed/or likely to deliver wellbeing benefits to individuals or communities affected by bushfire?	/5	20%	
3. The proposal will lead to improved wellbeing outcomes of individuals/communities affected by bushfire, and can demonstrate how it will address one or more of the below: <ol style="list-style-type: none"> Promote resilience and reduce stigma associated with mental illness and suicide prevention Strengthen social connections, community healing and recovery Improve knowledge and awareness around mental health issues such as stress, anxiety, depression, healing and recovery, and assist in help seeking behavior. 	/5	20%	

Evaluation Criterion	Raw Max Score /5	Weight	Weighted Score
4. The proposed activity is community driven and likely to be well supported by community.	/5	10%	
5. Will the grant provide sustainable resources to the community?	/5	10%	
6. Does the proposal demonstrate principles of collaboration with key community stakeholders.	/5	10%	
7. Applicant has submitted required supporting documentation including budget estimate, copies of insurance appropriate to the amount of funding, and Working With Children Checks (where appropriate)	/5	10%	
FINAL SCORE			

Timelines

Gippsland PHN will acknowledge the receipt of a proposal within two business days of submission. Applicants will receive notification of evaluation outcome and next steps (if relevant) within two weeks of application submission.

Grant activities involving children and vulnerable people

Gippsland PHN has an obligation to ensure that grant activities that involve vulnerable people are conducted safely. Applicants are responsible for ensuring that volunteers and employees deliver grant activities in accordance with state and federal legislative requirements. Relevant checks such as Working With Children Checks are required to be submitted with applications.

A "Vulnerable Person" means a child or an individual aged 18 years and above who is or may be unable to take care of themselves or is unable to protect themselves against harm or exploitation for any reason, including age, illness, trauma or disability, pregnancy, the influence, or use, of alcohol, drugs or substance use or any other reason.

Grant Activities with Partner Organisations

Applications to deliver activities in partnership with organisations, including those that are co-funding the activity, must attach evidence of the partnership, a letter of support is sufficient for this purpose.

General Conditions

By submitting an application, the person or organisation agrees that it is bound by these conditions:

- Where an activity is not delivered in accordance with the application and Service Order or the Supplier is unable to deliver the activities proposed in its application or the Service Order, Gippsland PHN may require the Supplier to repay in full or in part the grant funding amount
- For all successful grant recipients, a financial budget acquittal is to be submitted with the final report. An example template for this will be provided
- To submit all documents as required by Gippsland PHN
- That all submitted application documents become the property of Gippsland PHN upon submission

- To keep submission documents succinct and free from any unnecessary information
- That all information in the submission is accurate and complete
- That it will keep confidential any information provided by Gippsland PHN in connection with the application
- That it will make any enquiries relating to the application process only through the contact details provided
- Not to reproduce any Gippsland PHN documents (or any part of them) except where necessary for preparation and submission of its application
- That pursuant to the Privacy Act 1988 (Commonwealth), it will be bound by the Privacy Principles and any applicable Code of Practice with respect to any act done or practice engaged in by the person or organisation in connection with this submission process in the same way and to the same extent as Gippsland PHN would have been bound in respect of that act or practice had it been directly done or engaged in by Gippsland PHN
- To licence Gippsland PHN to use and reproduce the whole or any portion of the application documents for evaluation, contract negotiation and audit
- All promotional material developed as part of the funding must acknowledge that the activity is supported by the Gippsland PHN

Gippsland PHN rights

Notwithstanding anything else in this application guidance document, and without limiting its rights at law or otherwise, Gippsland PHN reserves the right, at its absolute discretion at any time, to:

- Aggregate or disaggregate any submission
- Cease to proceed with, or suspend the One Good Community Wellbeing Grants Program
- Alter the structure and/or the timing of the One Good Community Wellbeing Grants Program
- Vary or extend any time or date specified in this Specifications and Guidance document
- Terminate the participation of any person or organisation in the One Good Community Wellbeing Grants Program
- Require any person or organisation submitting a proposal to provide additional information or clarification
- Reject any proposal received
- Reject any proposal that does not comply with the requirements of this specification document

How to Submit your Application

To submit your application, fill in the application form digitally at <https://onegoodcommunity.gphn.org.au/> by Close of Business 31 Jan 2021.

More information

If prospective applicants require any further information or clarification on grant eligibility, please contact Coordinator Bushfire Trauma Response, Tim Warden on 0438 603 406 or Tim.Warden@gphn.org.au